



CONTRACT SERVICES
ADMINISTRATION
TRUST FUND

NEWS



CONTRACT SERVICES
ADMINISTRATION
TRAINING TRUST FUND



2014 • Volume 4

2800 Winona Avenue
Burbank, CA 91504

818.565.0550 (CSATF)
818.847.0040 (CSATTF)

OUR MISSION

CSATF/CSATTF's mission is to provide friendly, accurate and dependable service and training for the entertainment industry (producers, studios, unions and guilds) and the below-the-line workers as required by union contracts, the law and individual need. We are committed to supporting the industry through maintaining the Roster, offering quality safety and skills training, facilitating the creation and maintenance of industry safety bulletins, validating documents and securely maintaining records.

CSATF Spotlight

Gabriel Silva joined CSATF in 2010 as the office support runner. He was promoted to mail clerk, and then to I-9 Administrator. You know you've met Gabe, when you've been served with a smile, and received efficient and friendly service. What he finds most challenging, is that some people don't understand that CSATF is here to help streamline the process of going to work for the producers. "We provide a service for them. We are here to help get their business done."



Providing front line customer service affords Gabe the opportunity to see an individual through the roster process, including roster application, Form I-9 completion, and Safety Pass training.

Gabe finds being an employee of CSATF challenging and rewarding. He has "enjoyed every minute" of his four years. "I love my co-workers and supervisors." When asked how co-workers would describe him, Gabe smiles and says, "Hopefully, they would describe me as always happy, a good co-worker, and that I treat others with respect."

When not at work, Gabe is a self-described 'home body'. He is an avid sports fan. Weekends are devoted to yard work, washing the cars, getting some sun, hitting the gym, and enjoying time with his wife and dog.

Are You Up-to-Date with CSATF?

Notices of roster and course requirements are mailed, so it is important to keep your contact information current with CSATF and CSATTF. If you have moved, a Personal Information Update form is available online at www.csatf.org.

SAFETY CORNER

One Hand Washes the Other

Motion Picture & Television Fund offers a variety of health and wellness services throughout the year, including Health Wheels—a mobile health center that delivers on the job healthcare services to those working in the entertainment industry. Visit www.mptf.com/healthwheels for information on when Health Wheels is coming your way and you can receive your flu shot, right on the job! And don't forget, efficient handwashing can help. Wash before eating and after touching contaminated objects. Hands should be washed in soap and water for at least 20 seconds.

Winter Driving Safety

Traveling or working on-location this winter? Prepare yourself for the snowy and rainy driving conditions you could encounter. Keep your vehicle in proper working condition and know how it operates in bad weather. Always plan ahead, giving yourself plenty of time to arrive, and stay off the roads if weather conditions prevent safe driving.

Check our website for additional information and current office hours: www.csatf.org