

## 2024 | Q1 Edition

We're pleased to bring you another installment of our Quarterly Newsletter! This edition includes:

- New Saturday Hours
- CS Access Mobile App - Safety Bulletins Now Available Offline
- The Making of...the Industry Hub!
- Demonstrating Your Training Compliance
- New Courses Available in the Training Referral Platform
- *Staff Spotlight*: Nicole Luther Promoted to VP of Transportation Affairs and
- Policy ICYMI: Learn More About Your Message Center

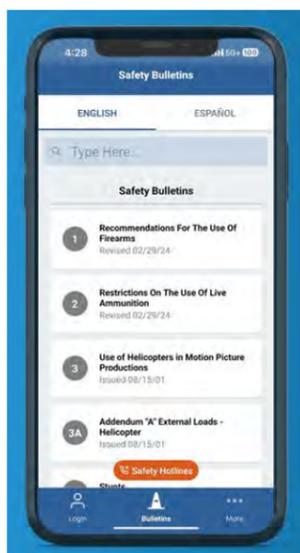
## New Saturday Hours

Beginning in April, we are extending our facility hours to include **the third Saturday of every month**. This includes in-person training, lobby services and our computer lab. (The first Saturday will be April 20, 2024.)

Industry Professionals can enroll for in-person training using their [Portal account](#) or reserve a space in our computer lab by calling 818.565.0550 ext. 1200. Appointments are encouraged.



## CS Access Mobile App – Safety Bulletins Now Available Offline



With the [CS Access mobile app](#), Safety Bulletins and Safety Hotlines are always at your fingertips. Thanks to an update released in March, [Safety Bulletins](#) are now available offline! This means you can access the Bulletins even if you don't have an internet connection.

Industry Professionals with an account can also use the app to check their roster or training status. To download the app or learn more, click [here](#).

To learn more about Safety Bulletins, Safety Hotlines and other resources, click [here](#).

## The Making of...the Industry Hub!

Last summer marked a major milestone in our ongoing project to upgrade our technology infrastructure and make Contract Services more user friendly. In July, we launched the Industry Hub ([thehub.org](#)), which replaced the

old "Online Roster" and includes a brand-new self-service Portal for Industry Professionals. Powered by Salesforce, these tools are designed to streamline the process of applying to the Industry Experience Roster, make it easier for Industry Professionals to keep up with their training requirements, and generally improve our capacity to support the motion picture industry. (Click [here](#) to learn more about the

slalom+



To build these systems, Contract Services partnered with Slalom, a consulting firm that specializes in custom Salesforce implementation projects. Slalom recently published an article about our collaboration, which we're proud to share with you here: [Contract Services: The Hub is ready for its close-up.](#)

## Demonstrating Your Training Compliance



From art directors to studio electrical technicians, there are more than 60,000 Industry Professionals listed on the [Industry Hub](#) working in a wide variety of job classifications. Some are on the Industry Experience Roster, and others are in so-

called “non-roster” classifications, but all have training requirements and a training record that’s searchable by visiting [thehub.org](#).

In addition, Industry Professionals have access to electronic reports they can use to demonstrate their roster or training compliance: the **Compliance Report** and **Official Course Transcript**. Both are always up to date and can be sent directly from Contract Services to an Industry Professional’s employer upon request.

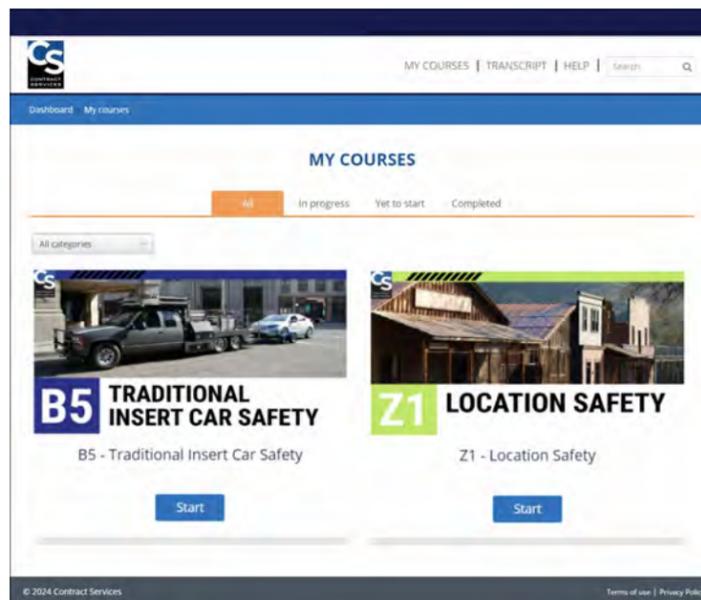
- The **Compliance Report** serves as proof of training for Industry Professionals working in classifications covered by the West Coast Studio Local Agreements (in other words, anyone who appears on the [Industry Hub](#)). This report shows which training requirements have been completed, which remain outstanding and which are upcoming.
- The **Official Course Transcript** is a chronological record of all training completed at Contract Services.

Industry Professionals can access both documents from their [Portal account](#) or through the [CS Access mobile app](#) by clicking “My Reports” and downloading or emailing the documents.

## New Courses Available in the Training Referral Platform

We’ve added two courses to the Training Referral Platform: **B5 — Traditional Insert Car Safety** and **Z1 — Location Safety**. Eligible motion picture industry employers can now use the Training Referral Platform to purchase eight different training courses for employees who do not already have access to Contract Services training.

For more information about the Training Referral Platform, click [here](#).



### **Staff Spotlight.** Nicole Luther Promoted to VP of Transportation Affairs and Policy

Congratulations to Nicole Luther, who will serve as Contract Services’ first VP of Transportation Affairs and Policy. In this new role, she will partner with key stakeholders in the US and Canada to educate and advocate for policy solutions that support safe and sustainable transportation operations in the motion picture and television industry.

Nicole’s career in the industry spans nearly 30 years, having previously held positions at NBCUniversal and Twentieth Century Fox, where she oversaw DOT compliance and implemented new training programs and policies to promote a culture of safety and ensure regulatory compliance.

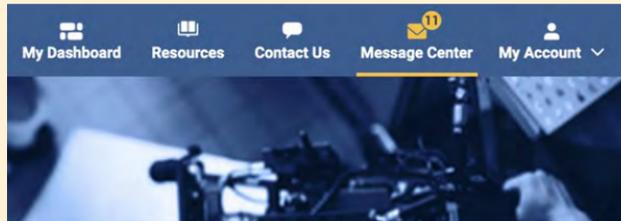
Nicole joined Contract Services in 2018 as the Director of Transportation. She has served as a subject matter expert on many industry-wide initiatives, working

with government officials from the Department of Transportation, Federal Motor Carrier Safety Administration, California Air Resources Board, California Highway Patrol, Transport Canada and Canadian provincial governments to find solutions that promote safety and help the production industry comply with a wide range of legal requirements. Most recently, she contributed to multiple Canadian transportation initiatives, including the newly created British Columbia Motion Picture Hours of Service Rules, which are the first of their kind for the motion picture and television industry in Canada.

## In Case You Missed It!

(The article below first appeared in the [2023|Q3 edition](#).)

### Learn More About Your Message Center



One great feature of your new Portal account is the Message Center, where you'll receive notifications about important updates to your classification, or requests from us when more information is needed. (We will also send all messages to the email address associated with your account.)

Once you are logged into your Portal, click Message Center at the top of the page. The Message Center icon will indicate whether you have unread messages.

After clicking into your Message Center, tabs allow you to view "unread" or "archived" messages, and to filter them by priority.



Certain notifications in your Message Center require immediate attention; these "high-priority" messages are highlighted with a red triangle and exclamation mark. We strongly recommend you review high-priority messages and take the required action as soon as possible.

If you have any questions, please contact us.

[About Us](#)

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