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2026 | Winter Edition

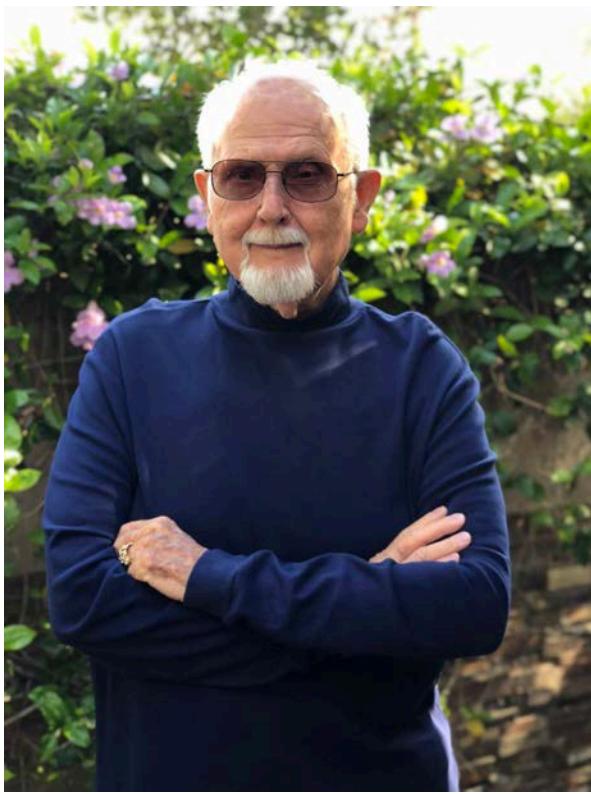
Welcome to the Winter Edition of the Contract Services' Newsletter!

In this issue we highlight a few important Safety Bulletin updates and remind Industry Professionals about upcoming training deadlines and course changes. We also look back on the life and legacy of our first Executive Director and longtime Producers' Grievance Hearing Officer, Dick Jarrard.

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Remembering Dick Jarrard, Former CSATF Executive Director and Longstanding Producers' Grievance Hearing Officer



Contract Services is honoring the legacy of Richard (Dick) Jarrard, its former Executive Director, following his passing in late December 2025. Dick's career at Contract Services spanned nearly five decades, including 30 years as the Producers' Grievance Hearing Officer. As we remember his indelible contributions, we wanted to share a little about his life.

Dick's career in Hollywood began in high school when he worked as a laborer at Columbia Pictures. After graduating, he joined the U.S. Marine Corps and served for three years in Korea. He then returned home to work in the motion picture industry and gained a wide range of experience as a laborer, a construction office clerk, a laboratory film developer, a costumer, and even a personal assistant to Jerry Lewis.

Dick's talents and leadership skills were soon noticed. In 1969, he became the business manager for Studio Utility Employees, Local 724 of the Laborers International Union. In 1975, he joined Labor Relations at The Burbank Studios.

Dick's long tenure at Contract Services began in 1977 when he was appointed the first Executive Director of the Contract Services Administration Trust Fund (CSATF or Contract Services, for short). This was in the early years of CSATF, and Dick played a central role in shaping the organization from the beginning. He earned deep trust and respect across both labor and management — a reflection of his rare perspective and experience in many aspects of the industry.

Dick cared deeply about the motion picture and television industry and the people who make it possible. Even after "retiring" in the 1990s, he remained closely connected to the work, continuing to serve as the Producers' Grievance Hearing Officer until his passing. As a hearing officer, he -- and a counterpart appointed by the union -- helped labor and management resolve disputes that arise from time to time under Hollywood's important collective bargaining agreements, including the IATSE Basic Agreement and West Coast Studio Local Agreements, as well as the five Basic Crafts agreements, including the Teamsters, Local 399 Agreement.

With nearly fifty years of service to Contract Services and the broader industry, Dick's contributions are both lasting and meaningful. He believed in Contract Services' mission, helped build the foundation we stand on today, and leaves behind a legacy of integrity, dedication, and leadership.

He is remembered with gratitude and respect and will be deeply missed.

Safety Bulletin Updates

Two Safety Bulletins were approved by the Labor-Management Safety Committee on

- **Safety Bulletin #41, Recommended Guidelines for Safely Working On and Around Gimbal**, was revised to include new sections for potential risks and exclusion zones. This bulletin was also updated with new safety procedures informed by subject matter experts from IATSE Local #80.
- In **Safety Bulletin #38A, Lightning Safety**, the section on Post Lightning Activity was revised, which provides guidance on returning to an evacuated area.

Both Safety Bulletins have been posted to our [website](#) and are linked above. You can also access the Safety Bulletins anytime (even when you're offline) on the CS Access mobile app. To download the app or learn more, click [here](#).

INDUSTRY WIDE LABOR-MANAGEMENT SAFETY COMMITTEE

SAFETY BULLETIN #38A

GUIDELINES FOR INCLEMENT OR SEVERE WEATHER

"ADDENDUM A" – LIGHTNING SAFETY

This Addendum is designed to help reduce the risk of lightning-related threats through increased awareness and improved preparedness by Production Management, cast, and crew. Production Management should check the local weather forecast at least one day before the scheduled work for possible thunderstorms that may develop at the location. Television news coverage, mobile weather apps, commercial weather services, National Oceanic and Atmospheric Administration (NOAA) weather radio, and National Weather Service (NWS) are all tools that can be used. Thunderstorms and severe weather forecasts are also online at <https://www.spc.noaa.gov/>.

According to NOAA, a thunderstorm is a rain shower during which you hear thunder. Since thunder is a by-product of lightning, all thunderstorms contain lightning.

If thunderstorms are forecast, Production Management will designate a person who is responsible for monitoring potential lightning activity and should notify Production Management, according to the action plan, of the status of any thunderstorm that may threaten the safety of the cast and crew. Again, production should have a reliable means of receiving weather forecasts, watches, advisories, and warnings such as NOAA weather radio or app.

Cross-Training:

Lightning results from the buildup and discharge of electrical energy in clouds. Lightning is unpredictable and can strike outside the heaviest rainfall areas several miles from an associated thunderstorm even when no clouds or rain are present.

Potential Hazards:

- Electrocution
- Burns
- Falling debris
- Concussion
- Fire
- Equipment damage/destruction

Lightning Safety:

Prior to beginning work, Production Management and supervisors should check NOAA weather reports and radio forecasts for potential lightning at the working location. When working outdoors, Production Management, supervisors, and workers should be aware of the weather conditions. Watch for darkening clouds and increasing wind speeds, which can indicate developing thunderstorms.

Revised: October 24, 2024
SAFETY BULLETINS ARE RECOMMENDED GUIDELINES ONLY. CONSULT ALL APPLICABLE RULES AND REGULATIONS
SAFETY BULLETINS MAY BE VIEWED OR DOWNLOADED FROM THE WEBSITE WWW.CSATF.ORG

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INDUSTRY-WIDE LABOR-MANAGEMENT SAFETY COMMITTEE

SAFETY BULLETIN #41

RECOMMENDED GUIDELINES FOR SAFELY WORKING ON AND AROUND GIMBALS

These guidelines are intended as recommendations for safely working on and around gimbal.

Gimbals are generally one-of-a-kind, purpose-built devices designed to simulate and control movement, such as airplanes in flight, a ship in a storm, and many other situations. Gimbal are typically used to move cast, crew, and sets through a number of programmed or choreographed motion. Gimbal can range in complexity from small-scale, seesaw-type devices moved by simple leverage to complex, multi-axis powered motion bases controlled via computer. Gimbal should only operate to the level for which they are designed. Design and assembly of gimbal are not covered in this Safety Bulletin.

Responsible Person

The production shall assign a responsible person for the safe configuration and operation of the gimbal. A responsible person is someone who is capable of identifying existing and predictable hazards in their surroundings or working conditions, and who has the authority to take prompt corrective measures to eliminate them.

The responsible person will have oversight of all gimbal operations, including, but not limited to, the authority to:

- Determine the maximum weight capacity that the gimbal can support and consider when a structural engineer may be needed.
- Identify potential hazards in the gimbal's work area.
- Determine control measures: develop strategies to eliminate or reduce the risks associated with each identified potential hazard.
- Implement control measures, monitor their effectiveness, and adjust as needed.
- Determine the exclusion zone around the gimbal and control areas.
- Determine in conjunction with the lighting and/or electrical department if the gimbal structure or its controls, including any electrical equipment used in association with the gimbal, will require a safety device such as a Ground Fault Circuit Interrupter (GFCI). This determination should consider the hazards associated with a loss of power, causing an unexpected shutdown of the gimbal.
- Abort operations.
- Designate an operator(s) as needed.

Issued: December 16, 2025
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Upcoming Training Deadlines

As we move into the new year, keeping up with safety training remains an important part of roster and training compliance. We've recently released new courses that have upcoming deadlines for Industry Professionals in a wide range of job classifications. These deadlines generally fall between February and March 2026. Below is a list of the new courses, affected classifications, and the training completion deadlines:



- **B6 — Camera Crane Safety**

- **Classifications:**

- Local 80: Grip (Completion Deadline: February 13)
 - Local 600: Camera Operator, Film Loader, First Assistant Photographer, Second Assistant Photographer, Director of

- **R2 — Safe Rigging and Materials Handling**
 - Classifications:
 - Local 724: Laborer Entry Level, Laborer Journeyperson (Completion Deadline: March 13)
- **V3 — Shock and Arc Flash Awareness**
 - Classifications:
 - Local 40: Production Van Driver/Operator (Completion Deadline: February 20)
 - Local 728: Studio Electrical Technician Journeyperson (Completion Deadline: February 27)
- **V4 – Generator and Portable Power Distribution Safety**
 - Classifications:
 - Local 40: Production Van Driver/Operator, Wireman (Completion Deadline: February 20)
- **V6 – Overhead Electrical Rigging Safety**
 - Classifications:
 - Local 728: Studio Electrical Technician Journeyperson (Completion Deadline: February 27)

If you're in a classification required to complete any of these courses, you were notified back in October. Not sure this applies to you? You can always log into your Portal 24/7 to check upcoming deadlines and register for training. Simply visit the [Industry Hub](#) and log into your Portal. From the Dashboard, click "View Details" under your classification.

We're here if you have questions or need additional assistance.

Safety Pass Course Updates



In the coming weeks, we'll be rolling out updates to some Safety Pass courses, which will change the required courses for most Industry Professionals.

First, the **A2 Course (Environmental Safety)** will be discontinued and merged into a new (revised) **A Course (General Production Safety)**.

Second, we'll be releasing an updated **C3 Course (Forklift and Telehandler Safety)** which combines the **C Course (Forklift Safety)** and **O Course (Rough Terrain Forklift Safety)** for some Industry Professionals. Those affected by this change will be notified soon.

If you're currently enrolled in any of these courses, we recommend completing them as soon as possible. If you're in the middle of a course when these changes are made, you'll lose your progress and need to start again. We'll have additional information and more detailed reminders soon.

To check your course requirements and deadlines, visit the [Industry Hub](#) and log into your Portal.

Coming Soon: Improvements to the Hub and Portal

Exciting news! The [Industry Hub](#) and our new Portal are getting an upgrade. In the coming months, we'll roll out a series of enhancements to make our online services more intuitive and user-friendly. The changes mostly focus on making it easier for Industry Professionals to manage and complete their online training. We're also making it easier to search roster and training records on the Hub.

There will be a brief period of downtime as we make these upgrades. Keep an eye out for more information in the coming weeks.

Let's Stay Connected!

Don't miss the latest updates, safety resources, and behind-the-scenes highlights from Contract Services!

Follow us on social media for news you can use, reminders about training, and stories from across the industry.

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