

This document provides answers to frequently asked questions about the 36-month roster removal process for Industry Professionals working under the Producer - Studio Transportation Drivers, Local #399 Agreement (the “Black Book”). If you have additional questions, please contact Roster Removals at 818.565.0550, ext. 1113.

WHAT ARE “36 MONTH REMOVALS”?

In accordance with Paragraph 62 of the Black Book, Contract Services is required to remove anyone from the Industry Experience Roster (IER) who has not worked at least one (1) qualifying day within a consecutive three (3) year period (i.e., 36 months). The removal process is performed annually based on a 36-month Review Period which is identified each year. **In 2026, the Review Period is August 1, 2023 – July 31, 2026.** Industry Professionals who did not work at least one (1) qualifying day within the Review Period are subject to removal from the roster.

HOW DOES CONTRACT SERVICES DETERMINE WHETHER I WORKED DURING THE REVIEW PERIOD?

Contract Services partners with the Motion Picture Industry Pension and Health Plans to identify Industry Professionals on the IER who did not work during the Review Period. If MPI reports that you did not have at least one (1) day of work in the Review Period, you will be subject to removal from the IER.

HOW WILL I KNOW IF I’M SUBJECT TO REMOVAL?

If you are subject to removal under the 36-month removal process, you will receive a removal letter from Contract Services. This letter will contain important deadlines, including a deadline to protest your removal before it occurs. If you receive a removal letter, it will likely arrive in September 2026.

WHAT IF I DISAGREE WITH MPI’S INFORMATION?

If you’re selected for removal but believe you worked during the Review Period, there will be an opportunity for you to submit information to avoid removal. You will need to submit documentation to Contract Services that demonstrates at least one (1) day of qualifying work experience during the Review Period. This information must be submitted before your protest deadline, which will be stated in the letter you receive.

HOW DO I SUBMIT A WRITTEN PROTEST?

If you wish to dispute your removal from the IER, you must submit a written protest. Your protest should clearly state the reason you are disputing the removal and include supporting documentation. If you need help preparing your protest, please contact your union business representative. Protests must be submitted by the deadline stated in the removal letter that you will receive from Contract Services.

WHAT HAPPENS AFTER I SUBMIT MY PROTEST?

Once your protest and supporting documentation are reviewed, Contract Services will send you a letter informing you whether your protest is valid.

WHAT IF I WAS UNABLE TO WORK DURING THE REVIEW PERIOD BECAUSE OF A DISABILITY OR MILITARY SERVICE?

If you were unavailable for employment during the Review Period due to disability or military service, or because you were employed by a union or worked for a Producer in a different capacity, it may constitute “good and sufficient cause” to avoid removal from the IER. Please submit this information to Contract Services as part of your protest.

CAN I REAPPLY TO THE ROSTER IF I AM REMOVED?

Yes. A removal from the Industry Experience Roster under the 36-month removal process is not permanent. If you are removed, you may reapply to the roster.