



LOS ANGELES FIRE DEPARTMENT
 Bureau of Fire Prevention & Public Safety
 FILM UNIT
 200 N. Main Street, Suite 1710
 Los Angeles, CA 90012
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FILM LOCATION FIRE SAFETY INSPECTION CHECKLIST

FilmLA Permit #:	Date of Filming:
Production Name:	Location Address:

THIS CHECKLIST SHALL BE COMPLETED DAILY FOR EACH PERMITTED FILMING LOCATION AND A HARDCOPY SHALL BE AVAILABLE WITH A COPY OF THE FILM PERMIT. This checklist shall be provided to any Los Angeles Fire Department Inspector visiting the filming location.

INSTRUCTIONS: Indicate "YES", "NO" or "N/A" (i.e. Not Applicable) for every numbered item below. For each "NO" answer, corrective actions must be noted and executed before filming can continue.

ACCESS / FIRE PROTECTION		YES	NO	N/A
1	911 Reporting: Methods of reporting an emergency are available (e.g. mobile phone, landline, etc.)			
2	Clearance (Fire Equipment): Fire hydrants, extinguishers, sprinklers & standpipe connections are readily accessible and clear of all equipment & vehicles (e.g. no parking in front of hydrants, nothing hung from sprinklers, etc.)			
3	Clearance (Fire Lanes): Fire lane access must be maintained (20 feet wide)			
4	Extinguishers: Extinguishers present (2A-10BC min. rating), serviced, ready for use and within 75 ft. of travel			
5	Fire Equipment Bypass (e.g. alarm): <u>Fire alarm equipment shall not be disconnected without Fire Dept. approval</u>			

CORRECTIVE ACTION TO BE TAKEN:

BASECAMP / CATERING / TENTS		YES	NO	N/A
6	Extinguisher(s): Catering trucks and cooking services provided with fire extinguishers (2A-10BC minimum rating)			
7	Location (Cooking/Vehicles): Catering located in safe area to operate; Catering vehicles prohibited from cooking inside buildings, tents or other enclosures			
8	LPG Tanks (Cooking/Location/Protection): <u>LPG cooking prohibited inside buildings; LPG tanks shall be stored outside;</u> Portable LPG containers shall be stored within a suitable enclosure or otherwise protected against tampering			
9	TENT Permit: LAFD 'Specific Action or Project' Permit for tent (or aggregate of tents) over 700 sq. ft. [EXCEPTION: Tent (or aggregate of tents) over 700 sq. ft. which are open on all sides and maintain a clearance of 12 feet to all structures or tents]			
10	TENT Specifications: Tent complies with LA Fire Code (e.g. flame retardant, properly secured, etc.)			

CORRECTIVE ACTION TO BE TAKEN:

ELECTRICAL & LIGHTING		YES	NO	N/A
11	Clearance (3 ft. around Electrical Panels): Maintain 3 ft. clearance around electrical panels in buildings			
12	Clearance (4 ft. Perimeter): No distribution boxes or spiders within 4 ft. perimeter unless approved by Fire Dept.			
13	Cables, Cords & Connectors: Cables properly protected, dressed and kept clear of possible of exits; cords and connectors of an approved type			
14	Distance from Heat Sources: Lighting adequately separated from flammable/combustible materials and surfaces			
15	Generators (Inspected, Grounded/Insulated & Location): Generators have been inspected, are grounded or insulated, and have been placed in approved locations (e.g. so that the exhaust will not enter buildings and/or heat from the exhaust will not cause a fire, etc.)			
16	Grounded: All electrical equipment, lighting, portable A/C, etc. shall be properly grounded			
17	Hookup to Panel (Permit & Over-Current Hookup): Electrical panel hookup must be done with a permit from L.A. Dept. of Building & Safety; hookup must be linked to over-current protection device			
18	Water/Damp Areas: Ground Fault Circuit Interrupters (GFCI) in use when cables, cords and connectors are within 10 feet of a water hazard.			

CORRECTIVE ACTION TO BE TAKEN:

EXITING		YES	NO	N/A
19	Clearance (Exiting): <u>Production equipment may not obstruct any part of the exiting system.</u> All designated fire, emergency and regular exits shall be kept clear & unobstructed, including aisles, corridors, doors (i.e. regular exit doors, fire doors, etc.), hallways, sidewalks, stairways, etc., and the 4 ft. perimeter around applicable sets.			
20	Fire Escapes: <u>Fire escapes cannot be used for storage or operational activity,</u> and must be kept clear as escape routes			
21	Roof/Basement/Mezzanine: Roof, basement, mezzanine areas limited to 10 persons without Fire Dept. approval			
22	Visible: All exits must be adequate, visible, lit and well-marked			

CORRECTIVE ACTION TO BE TAKEN:

FLAMMABLE/COMBUSTIBLE LIQUIDS & GASES		YES	NO	N/A
23	Distance from Heat Sources: Flammable/combustible liquids and gases kept 25 feet away from heat sources			
24	Pressurized Gas (Hoses/Valves): Approved hoses and valves used for pressurized gases (e.g. propane)			
25	Refueling (Permit/Location/Vessels Bonded/Stop Motor): Refueling vehicle must possess a valid LAFD 'Specific Action or Project' permit; refueling must be conducted in approved area; supply and receiving vessels bonded together; <i>NO refueling while equipment is in operation. No smoking within 25 feet of vehicle.</i>			
26	Spray Painting/Lacquer Application & Cleanup: Spray painting and lacquer application approved and performed safely in a properly ventilated area to prevent flammable vapors from accumulating. Rags used with paints solvents and other flammables shall be safely disposed of in containers with a tight-fitting lid.			
27	Storage (Approved Containers, Secured, "NO SMOKING" Signage): Proper storage of flammable liquids in approved containers (Max. 5-gallon containers); pressure vessels secured and stored with "No Smoking" signs, and protected from vehicle traffic			

CORRECTIVE ACTION TO BE TAKEN:

PYROTECHNIC SPECIAL EFFECTS (SPFX) & SPECIAL PERMITS		YES	NO	N/A
28	Extinguishers: Fire extinguishers provided by pyrotechnic operator onsite, charged and in good working order			
29	License: Proper license in possession of pyrotechnic operator			
30	Permit: LAFD 'Special Permit' required for open flame (e.g. candles), hot work, pyrotechnics, etc.			
31	Safety Meeting: A safety meeting shall be conducted prior to pyrotechnic activity			
32	SPFX Used as Per Permit: Special effects used as per LAFD 'Special Permit'			

CORRECTIVE ACTION TO BE TAKEN:

SETS/CONSTRUCTION		YES	NO	N/A
33	Auto/Motor Craft on Stage: LAFD 'Special Permit' (F-315-G) required; fuel in tank not to exceed 1/4 tank or 5 gallons (whichever is less) ; fuel tanks and fill openings closed & sealed to prevent tampering; no fueling/de-fueling within building; batteries disconnected on applicable auto/motor craft			
34	Clean Work Area (Saw Dust & Scraps): Light combustibles in carpenter shop and other work areas removed frequently			
35	Distance from Brush: Sets must be at least 20 feet from brush			
36	Flame Retardant: Curtains, backdrops, window covering, trees, bushes, hay, etc., if not fresh must be flame retardant			
37	NO SMOKING: Set construction areas kept clean with "NO SMOKING" signs			
38	Sets Requiring LAFD Approval: Sets requiring Fire Dept. approval are (1) Interior Raised Floor > 600 sq. ft. (2) Hard Ceiling > 600 sq. ft. (3) Foam sets (4) Sets impacted by SPFX			

CORRECTIVE ACTION TO BE TAKEN:

SMOKING (DESIGNATED & NO SMOKING AREAS)		YES	NO	N/A
39	DESIGNATED SMOKING (Location): Where smoking areas are allowed, those areas are clearly marked and supplied with butt cans			
40	NO SMOKING (Signage): "NO SMOKING" signs prominently visible where smoking is prohibited			
41	NO SMOKING (Prohibited Areas = Near Brush, SPFX & Flammables/Combustibles): Smoking prohibited near brush, pyrotechnics/special effects, flammable liquid storage and dispensing areas			

CORRECTIVE ACTION TO BE TAKEN:

Failure to comply with the requirements identified within this document may result in the dispatch of a UFSO, the revocation of permit and/or cancellation of film production. [LAMC 57.104.18, 57.105.5, 57.4807.1]

Should LAFD inspectors need further information regarding the completion of this form, please contact:

Signature _____

Phone Number _____

Print Name _____

Title _____

LAFD Inspector Signature _____