



COVID-19 RESPONSE

Facility Closure & Partial Reopening

On March 14, 2020, we temporarily suspended in-person training and lobby visitation. In April 2021, we began a gradual reopening of our training facility. Currently, we are offering the in-person evaluation portion of the **C3 – Forklift and Telehandler Safety Refresher**. (Check the [Required Course List](#) to see if this training is required for your classification.) We plan to relaunch additional in-person training in the near future. To check our current schedule, click [here](#).

Return-to-Work White Paper

In June 2020, the Industry-Wide Labor-Management Safety Committee Task Force released a White Paper titled: **Proposed Health and Safety Guidelines for Motion Picture, Television, and Streaming Productions During the COVID-19 Pandemic**. This [White Paper](#) was submitted to Governor Newsom and other state and county public health officials and was instrumental in obtaining governmental approval to resume production activity.

C19 – COVID-19 Prevention Training Course

Consistent with the recommendations set forth in the White Paper and the requirements of the COVID-19 Return-to-Work Agreement between the AMPTP and several industry unions and guilds, Contract Services developed and launched a COVID-19 Prevention Training course (C19) for the production workforce. This course is optimized for delivery on smartphones and other mobile devices, but it may also be completed using a web browser on a desktop or laptop computer. [Click here for more information.](#)

In-Person Training Extensions and Deadline Deferrals

Given our facility closure on March 14, 2020, we granted training deadline deferrals to individuals with expired or past-due in-person training deadlines, with different deferral parameters depending on whether the training was for Refresher (or Recertification) Training or initial training:

- **Refresher Training** – If an individual’s last in-person Refresher Training deadline expired within 14 months of our facility closure (e.g., if the deadline expired in November 2019), the deadline was deferred. However, if an individual’s last in-person Refresher Training deadline expired more than 14 months prior to our facility closure (e.g., if the deadline expired in November 2018), the deadline was not deferred.
- **Initial In-Person Training** – Similarly, if an individual’s initial in-person training deadline expired within 3 months of our facility closure, the deadline was deferred, but if the initial in-person training deadline expired more than 3 months prior to our closure, it was not deferred.

Under both scenarios above (Refresher and initial training), the online portion of a blended course (courses that include both in-person and online portions) must have been completed on or after January 14, 2020 in order to qualify for a deadline deferral.

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(Cont.) In-Person Training Extensions and Deadline Deferrals

For blended courses, any in-person training deadlines that occurred **after** our facility closure (i.e., on or after March 14, 2020) have been extended. All of these deadline deferrals or extensions are automatic. Individuals whose in-person training deadlines are deferred or extended under this policy will not appear “red” on the Online Roster, but the expiration date of their in-person training will appear highlighted in yellow.

Note that we are not enforcing training deadlines for in-person courses that are not yet available via live webinar or in-person, but training deadlines do still apply for: **(1)** online courses, **(2)** the online portion of blended courses and **(3)** in-person courses that are now available via live webinar (i.e., Zoom) and C3 evaluations.

New 6-Month Training Window

Given the difficulty some individuals in certain classifications face in renewing required documents (e.g., driver license or medical card), individuals with an expired document now have a 6-month window in which they may continue to access required training from the date the document(s) expires.

General Note About Our Operations

Although we are gradually relaunching in-person training operations, most Contract Services’ staff continue to work remotely.

The contact list below provides information for various departments. We will review and respond to inquiries as soon as possible.

Our website and individuals’ Portal Accounts will be regularly updated with the latest on the closure. [Click here to access your Portal Account.](#)

Contract Services Contact Information:

818.565.0550 ext. 1100 | 818.847.0040 ext. 1200 (Training)

Services	Email	Ext.
General Assistance	reception@csatf.org	1100
Roster Applications	reception@csatf.org	1100
Roster Administration (<i>Industry Experience Roster, Non-Roster, Teachers Availability List, Dual Credential Substitute List</i>)	roster@csatf.org	1110
Roster #399	roster399@csatf.org	1114
Training	training@csatf.org	1200
Training Extensions & Stipend Inquiries	extensions.safetypass@csatf.org	1240
Upgrade Training (#706, #800)	upgradetraining@csatf.org	1260
Reimbursements	reception@csatf.org	1100
Transportation/TEAM	TEAM@csatf.org	1150
Substance Testing Program	testing@csatf.org	1140
Production Affairs & Safety	PAS@csatf.org	2063
Technical Support	IT-Ops@csatf.org	1030

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