



## COVID-19 RESPONSE

### Facility Reopening and Relaunch of In-Person Training

We have reopened our facility for trainees enrolled in an in-person course and individuals with computer lab reservations. See our [Class Schedule/Daily Planner](#) for current course availability, or check our [Required Course List](#) to see required training per classification. Computer lab reservations (four-hour timeslots) may be made a day in advance by calling 818.565.0550 ext. 1200.

### Return-to-Work White Paper

In June 2020, the Industry-Wide Labor-Management Safety Committee Task Force released a White Paper titled: Proposed Health and Safety Guidelines for Motion Picture, Television, and Streaming Productions During the COVID-19 Pandemic. This [White Paper](#) was submitted to Governor Newsom and other state and county public health officials and was instrumental in obtaining governmental approval to resume production activity.

### C19 – COVID-19 Prevention Training Course

Consistent with the recommendations set forth in the White Paper and the requirements of the COVID-19 Return-to-Work Agreement between the AMPTP and several industry unions and guilds, Contract Services developed and launched a COVID-19 Prevention Training course (C19) for the production workforce. This course is optimized for delivery on smartphones and other mobile devices, but it may also be completed using a web browser on a desktop or laptop computer. [Click here for more information.](#)

### In-Person Training Extensions and Deadline Deferrals

Given our facility closure on March 14, 2020, we granted training deadline deferrals to individuals with expired or past-due in-person training deadlines, with different deferral parameters depending on whether the training was for Refresher (or Recertification) Training or initial training:

- **Refresher Training** – If an individual's last in-person Refresher Training deadline expired within 14 months of our facility closure (e.g., if the deadline expired in November 2019), the deadline was deferred. However, if an individual's last in-person Refresher Training deadline expired more than 14 months prior to our facility closure (e.g., if the deadline expired in November 2018), the deadline was not deferred.
- **Initial In-Person Training** – Similarly, if an individual's initial in-person training deadline expired within 3 months of our facility closure, the deadline was deferred, but if the initial in-person training deadline expired more than 3 months prior to our closure, it was not deferred.

Under both scenarios above (Refresher and initial training), the online portion of a blended course (courses that include both in-person and online portions) must have been completed on or after January 14, 2020 in order to qualify for a deadline deferral.

For blended courses, any in-person training deadlines that occurred **after** our facility closure (i.e., on or after March 14, 2020) were automatically extended. Individuals whose in-person training deadlines are deferred or extended under this policy will not appear "red" on the Online Roster, but the expiration date of their in-person training will appear highlighted in yellow.

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## (Cont.) In-Person Training Extensions and Deadline Deferrals

Note that we are not enforcing training deadlines for in-person courses that are not yet available in person or via live webinar, but training deadlines do still apply for: (1) online courses, (2) the online portion of blended courses and (3) in-person courses that are now available or offered via live webinar (i.e., Zoom).

As in-person courses are relaunched, additional COVID-19-related extensions for these courses will no longer be provided. Please see our [Class Schedule/Daily Planner](#) for current course availability.

## New 6-Month Training Window

Given the difficulty some individuals in certain classifications face in renewing required documents (e.g., driver license or medical card), individuals with an expired document now have a 6-month window in which they may continue to access required training from the date the document(s) expires.

## General Note About Our Operations

Although we have relaunched most in-person courses, some Contract Services departments continue to work remotely. The contact list below provides information for various departments. We will review and respond to inquiries as soon as possible. Our website and individuals' Portal Accounts will be regularly updated with the latest on our operations. [Click here to access your Portal Account.](#)

## Contract Services Contact Information: 818.565.0550

Services	Email	Ext.
General Assistance	<a href="mailto:reception@csatf.org">reception@csatf.org</a>	1100
Roster Applications	<a href="mailto:reception@csatf.org">reception@csatf.org</a>	1100
Roster Administration (Industry Experience Roster, Non-Roster, Teachers Availability List, Dual Credential Substitute List)	<a href="mailto:roster@csatf.org">roster@csatf.org</a>	1110
Roster #399	<a href="mailto:roster399@csatf.org">roster399@csatf.org</a>	1114
Training	<a href="mailto:training@csatf.org">training@csatf.org</a>	1200
Training Extensions & Stipend Inquiries	<a href="mailto:extensions.safetypass@csatf.org">extensions.safetypass@csatf.org</a>	1240
Upgrade Training (#706, #800)	<a href="mailto:upgradetraining@csatf.org">upgradetraining@csatf.org</a>	1260
Reimbursements	<a href="mailto:reception@csatf.org">reception@csatf.org</a>	1100
Transportation/TEAM	<a href="mailto:TEAM@csatf.org">TEAM@csatf.org</a>	1150
Substance Testing Program	<a href="mailto:testing@csatf.org">testing@csatf.org</a>	1140
Production Affairs & Safety	<a href="mailto:PAS@csatf.org">PAS@csatf.org</a>	2063
Technical Support	<a href="mailto:IT-Ops@csatf.org">IT-Ops@csatf.org</a>	1030