



Refresher Training- Frequently Asked Questions

1. What is Refresher Training?

Refresher Training is a negotiated requirement to retake required training on a periodic basis.

2. Why is Refresher Training necessary?

Promoting workplace safety for the benefit of all industry professionals is a critical priority of the motion picture and television industry. Industry unions and producers negotiated Refresher Training because they agreed that maintaining current knowledge of industry-related safety practices is important.

3. When will I be required to refresh my courses?

Refresher Training timelines will be assigned by Local and Classification. The date you last completed your courses will determine when you will be required to refresh them.

The first courses to be refreshed are "A"- General Safety/IIPP and "A2"- Environmental Safety, both of which are offered online. Next, courses for select classifications will be made available, followed by any remaining courses (if applicable).

You will be mailed† a notice when each of your Refresher Training timelines is approaching and action is required. For upcoming expiration dates, you may also periodically check the [Required Course List](#) or the [Online Roster](#), or call us at 818.847.0040 ext. 1200.

4. How will I know which course(s) I need to take again?

You will be mailed† a notice when each of your Refresher Training timelines is approaching. The notice will specify the courses that are required to be retaken during that timeline. All required courses will need to be retaken on a periodic basis.

5. Will I receive a stipend for Refresher Training?

If eligible, you will receive a stipend for each hour of classification-specific training that you attend.

6. What will happen if I don't complete my Refresher Training by the timeline deadline?

Individuals who do not complete training required for their job classification will be suspended from the Industry Experience Roster (if applicable) and may be ineligible for employment. Non-compliance is identified with a red background on the Online Roster.

After the timeline deadline, you may still complete your training and, upon successful completion of all required courses, your status will reflect on the Online Roster as compliant (white background).

7. Can I take courses online?

Some courses are available online. You can register for online or in-person classes at Contract Services' web portal. Go to Contract Services' web portal at <https://portal.csatf.org>, log in, choose your classes and enroll.

8. How will my employer know if I have completed my Refresher Training?

Your employer may check your status on the [Online Roster](#), which is updated within 24 hours after you complete a course.

†Because notices are mailed, it is important that Contract Services has your current mailing address. You may view/update your contact information on Contract Services' web portal. Go to Contract Services' web portal at <https://portal.csatf.org> and log in. You may also download the "[Address Change](#)" form found on our website at www.csatf.org. Print, complete and sign this form, and return it to us by email, mail, fax or in person. To have the form sent to you, call us at 818.847.0040 ext. 1200.